

**BoardBook Premier®** is an all-in-one web-based meeting preparation software that helps meeting managers organize materials, communicate with attendees, conduct meetings, and document the results. The platform boosts meeting efficiency, improves collaboration, and enhances communication with board members, other meeting attendees, and the public. Our mission is to simplify the complexities of board management, allowing you to focus on what truly matters.

“The program allows us to provide a quick view agenda with links to the uploads with very little effort.”

*Clayton School District, WI*



**BoardBook®**

888-587-2665 | [sales@boardbook.org](mailto:sales@boardbook.org)  
[boardbook.org](http://boardbook.org)

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## BoardBook Support & Training

In addition to friendly and helpful phone and email support, **BoardBook Premier®** offers a wide variety of training and support materials to help you learn the program in the way that best suits you.

- Live Training Webinars
- On-Demand Training Videos
- Online User Guides
- Monthly Lunch & Learn Webinars
- Quarterly Newsletters



“I love using the program and I feel it makes my job easier. And every time that I reach out, either through phone or email, I receive the attention and help I need.”

*Valley View ISD*

## Key Features

### Cloud-Based Program

Access information from any device with an internet connection

### Customizable Documents

Create agendas, notices, and meeting minutes tailored for your organization.

### Online Minutes

Record motions, votes, and notes within the program.

### Electronic Voting

Streamline voting by easily and accurately capturing votes and results.

### Committee Meetings

Manage up to 10 committees.

### Website Integration

Post agendas, notices, minutes, and more to your organization’s website instantly.

### Online Document Storage

Rein in reference materials by keeping your board’s documents close at hand.

### Goal Tracking

Record, track, and associate meeting items with your organization’s goals.

### User Management

Adjust user access to fit your organization’s needs.

## Who Uses BoardBook?

BoardBook serves over 1,700 boards across North America including:

- Schools
- Colleges & Universities
- Cities
- Counties
- Public Libraries
- Government Agencies
- Associations
- Non-Profits



## Where Can I Learn More?

Call 888-587-2665, email [sales@boardbook.org](mailto:sales@boardbook.org), or visit us online at [boardbook.org](http://boardbook.org) to sign up for a live 30-minute demonstration of BoardBook Premier.